

AGENDA MANAGEMENT SHEET

Name of Committee Overview And Scrutiny Board
Date of Committee 20 July 2011
Report Title Work Programme
Summary The Board is asked to consider the items it would wish to include in its future work programme.

For further information please contact:

Michelle McHugh Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire. gov.uk	Ann Mawdsley Principal Committee Administrator Tel: 01926 418079 annmawdsley@warwickshire.gov. uk
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Would the recommended decision be contrary to the Budget and Policy Framework? No.

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) N/A
- Other Elected Members Councillors John Appleton, Jeff Clarke, Les Caborn, Jerry Roodhouse June Tandy, John Whitehouse
- Cabinet Member For information Councillors: Colin Hayfield, Martin Heatley, David Wright
- Chief Executive
- Legal Jane Pollard
- Finance
- Other Strategic Directors David Carter, Strategic Director Resources,

- District Councils
- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Overview and Scrutiny Board – 20 July 2011

Work Programme 2011

Recommendation

That the Overview and Scrutiny Board considers the draft work programme at Appendix 1 and amends as appropriate.

1. Draft Work Programme

A draft work programme for the Board is attached for consideration see Appendix 1. Proposals for task and finish groups are dealt with elsewhere on the agenda.

2. Forward Plan Items

The following items relating to the remit of this committee are currently in the forward plan *There are currently no items scheduled.*

3. Dates of Future Meetings

The dates for future meetings of the Board at 2pm are as follows:

28 September 2011
30 November 2011
25 January 2012
28 March 2012

Report Author:	Ann Mawdsley
Head of Service:	Greta Needham
Strategic Director:	David Carter
Portfolio Holders:	Councillors Hayfield, Heatley and Wright

14 June 2011

Overview and Scrutiny Board Work Programme 2011/12

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
14 Sept 2011	Questions to the Portfolio Holders			√							
	Progress Report on Transformation of WCC	Progress report on changes made to the organisation									
	Treasury Management Monitoring Report 2010/2011	(quarterly update)	√								
	O&S Board Work Programme (Michelle McHugh)										
	Proposals for Task and Finish Groups (Michelle McHugh)										
30 Nov 2011	Questions to the Portfolio Holders			√							
	Progress on Property Review (Steve Smith)	(6 monthly update)									

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	O&S Board Work Programme (Jane Pollard)										
	Proposals for Task and Finish Groups (Jane Pollard)										
25 Jan 2012	Questions to the Portfolio Holders			√							
	Treasury Management Monitoring Report 2010/2011 (Phil Triggs)		√								
28 Mar 2012	Questions to the Portfolio Holders										
Dates to be fixed	Sub-Regional Programme of Collaboration (Monica Fogarty)										
	Staffing - a report to go to each Overview and Scrutiny Committee with information relevant to the remit of that Committee, followed by a report to the Board.										

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Briefing Notes											
	One Front Door and Learner Processes	To update O&S Board Members on this initiative									